



Bandung Independent School

Learning Today... Leading Tomorrow

Summer Programme Regulations

1. The maximum number of students for each class is 12 for Early Childhood and 15 for Elementary.
2. When the number of students has reached the quota then any new students will be put onto a waiting list for an additional class.
3. No refunds will be given except in the case of:
 - a. Documented family emergency such as a death in the family.
 - b. In the case of refunds, no refund will be given for part of a week.
4. Summer Programme participants should be at least 3 years old and no older than 12 years old.
5. The Summer Programme requires that all Early Childhood students be toilet trained.
6. Please ensure that participants bring a healthy snack every day. Candies, food containing lots of sugar or salt and sweetened drinks are strongly discouraged. Drinking water is supplied at school. Participants should bring their own water bottles to be refilled during the day. Please note that we do not allow chewing gum at Bandung Independent School. All participants will be expected to eat by themselves.
7. The safety of your child at BIS is our priority concern. Photography or videos of students, parents, or their work will only be shared in social media occasionally and without identifying information. Please notify us in writing if you would like to request exception.
8. Parents or nannies are only allowed to accompany their child in the classroom (EC only) for the first day of the programme.
9. Parents and nannies are required to wait in the designated waiting area. Only BIS staff members are allowed to be in or near the classrooms.
10. Parents or nannies wishing to join any field trip must travel in their personal vehicle.
11. Parents are required to submit up to date medical information about Summer Programme participants at the time of registration.
12. We regret that BIS does not have facilities or personnel to support students with special educational needs during the Summer Programme.
13. A nurse will be present during the Summer Programme; I agree that BIS will not be held responsible for injury or illness during the course of the programme.

*I have read and agreed with the regulations above.

Parent's signature _____

Date _____